

TITLE: Prevention Specialist/School Mobilization

DATE: April 2016

SUMMARY:

Implement comprehensive prevention programming in high-risk school/communities including culturally sensitive, intensive, science based curricula for Grades K-8 youth and their influencers. Programming should include substance abuse education, social skill and leadership training and technical assistance in the collection and productive use of student and parent data.

TYPICAL WORK ACTIVITIES:

- Consistent with the building/system prevention plan, present multiple part, culturally sensitive, science based programming designed to educate Grade K – 8 youth on issues related to substance abuse, including the development of positive life skills.
- Participate actively on the Site Based Management Team or similar group as the Community Liaison. Additionally work with the School's Parent Facilitator to engage and communicate with the parent population, using the results from the YRBS and Climate Survey to create and implement parent trainings and other community based strategies.
- Identify and recruit a sufficient number of students to comprise a Leaders In Training (LIT) team that will be guided through a two year leadership program, which will include school/community service projects
- Identify and recruit adult advisors to support the LIT team
- Design and implement creative techniques for sparking and periodically reinforcing student team and advisor interest and involvement in the Leaders In Training program
- Assist in the implementation of trainings including multiple week summer programs for student teams to improve social, communication and leadership skills.
- Assist building administration as appropriate with school strategies to improve attendance and behavior (e.g. Check In/Check Out, PBIS)
- Provide tutoring/mentoring coordination and/or service as appropriate to support academic improvement. This could include interviewing/hiring mentors, working with administration a/o teachers to identify students for the program and overseeing/coordinating the mentor's schedules.
- Provide front line mentoring services as available with students referred at the discretion of building administration
- Support and coordinate rallying events, contests and activities to engage youth, parents and school personnel which may include: Red Ribbon Week and student recognition e.g. "We Choose Campaign"
- Encourage and assist with the implementation of youth/parent attitude and climate surveys such as the Youth Risk Behavior Survey (YRBS) and the YDS.
- With other WNY United staff, cooperate with building administration to review data analysis and design a course of action
- Assist building administration with adherence to the building plan and data interpretation
- In cooperation with building administration, reach out to the service provider community within the school and also outside community to maximize appropriate resources available to the students in the building.
- Prepare and submit all documentation of work activity as required by funding sources.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- High level of capability to constructively interact with a diverse range of individuals and groups

- Excellent organization and administrative abilities and skills
- Extensive oral communication/presentation skills are required
- Ability to promote the use of data to drive decision-making
- Basic understanding of research methods and applications
- Must be creative, energetic, highly motivated and a self initiator

#### PREFERRED QUALIFICATIONS

Bachelor's degree in an appropriate field plus two years of supervised experience in a social service, communications or education/training related setting.

Or

Master's degree in an appropriate field plus one year of supervised experience in a social service, communications or education/training related setting.